

## Overview & Scrutiny work programme, 2023-24

<b>16 JANUARY 2024</b>			
<b>Item</b>	<b>Additional information</b>	<b>Relevant Lead Councillor(s)</b>	<b>Lead officers</b>
Lead Councillor Question Session	With Councillor George Potter, Lead Councillor for Planning, Environment and Climate Change	Cllr George Potter, Lead Councillor for Planning, Environment and Climate Change	–
Air Quality Strategy update	To scrutinise Guildford's Air Quality Strategy and action plan	Cllr Merel Rehorst-Smith, Lead Councillor for Regulatory and Democratic Services	Richard Homewood, Executive Head Regulatory Services and/or Gary Durrant, Senior Specialist - Environment Control (Noise and Pollution), and Dawn Hudd, Joint Strategic Director, Place
Annual report and monitoring arrangements for operation of the G Live contract, 2022-23	To scrutinise the Council's contracts monitoring in relation to the G Live contract	Cllr Catherine Houston, Lead Councillor for Commercial Development	Charlotte Brindley, Leisure Contracts Officer, Kelvin Mills, Executive Head Commercial Services, and Ian Doyle, Strategic Director, Transformation & Governance

Operation of the Leisure Management contract, 2022-23	To scrutinise the Council's contracts monitoring in relation to the Leisure Partnership Agreement	Cllr Catherine Houston, Lead Councillor for Commercial Development	Charlotte Brindley, Leisure Contracts Officer, Kelvin Mills, Executive Head Commercial Services, and Ian Doyle, Strategic Director, Transformation & Governance
Performance Monitoring Report 2023-24 (Quarter 2)	Period July-September 2023.	Cllr Carla Morson, Lead Councillor for Community and Organisational Development	Andrea Barnett, Policy Officer. Ian Doyle, Joint Strategic Director, Transformation & Governance
Council's Customer Services: Performance and Progress	Six-month progress report requested at July 2023 meeting [Minute OS4 refers].	Cllr Angela Goodwin, Lead Councillor for Engagement and Customer Services	Ian Doyle, Strategic Director of Transformation and Governance, Nicola Haymes, Joint Executive Head of Communications and Customer Service
Procurement Report, for the period 1 April 2022 to 30 September 2023	A Procurement Report for both 2022/23 and 2023/24 will come to the June 2024 OSC meeting.	Cllr Richard Lucas, Lead Councillor for Finance and Property	Adrian Swift, Senior Specialist Procurement (Interim), Richard Bates, Executive Head of Finance, and Ian Doyle, Joint Strategic Director, Transformation & Governance
Implementation of modern slavery policy	For the year ending March 2023.	Cllr Richard Lucas, Lead Councillor for	Adrian Swift, Senior Specialist Procurement (Interim), Richard Bates, Executive Head of

		Finance and Property tbc	Finance, and Ian Doyle, Joint Strategic Director, Transformation & Governance
<b>5 MARCH 2024</b>			
<b>Item</b>	<b>Additional information</b>	<b>Relevant Lead Councillor(s)</b>	<b>Lead officers</b>
Lead Councillor Question Session	With Councillor Angela Goodwin, Lead Councillor for Engagement and Customer Services	Cllr Angela Goodwin, Lead Councillor for Engagement and Customer Services	–
Spend on consultants and agency workers, 2023-24 (six-month update)	Six month update, requested at September 2023 meeting [Minute OS 14 refers]	Cllr Richard Lucas, Lead Councillor for Finance and Property	Adrian Swift, Senior Specialist Procurement (Interim), Richard Bates, Executive Head of Finance, and Ian Doyle, Joint Strategic Director, Transformation & Governance

### **Unscheduled items**

Guildford-Waverley Collaboration – requested for January 2024, to include: achievements so far (savings and operational); plan for the future/direction of travel; limitations/opportunities; and impact or otherwise of “double-jobbing” by Senior Management Team on Guildford Borough Council.

Borough's Response to Refugees – update requested for September 2024 or earlier in the event of significant change [Minute OS14 refers, 12 September 2023].

Housing Strategy

Communications Strategy

**Task and finish groups**

<b>Title</b>	<b>Update</b>
Affordable Housing	<p>Cllrs P. Brooker, Brothwell, Creese, Fenwick, Jones, Oven, Smith, Taylor, Steel, White, and have expressed interest in possibly continuing the work of the review. Meetings have been held to discuss the progress of the original task group and how to take forward the issues, with the Joint Executive Head of Housing Services confirming he will be the lead officer on the group.</p> <p>A proposed way forward is to consider the Local Authority Housing briefing and then move ahead with setting up the membership of the group, revising its terms of reference, and determining what the review look at to deliver agreed and demonstrable outcomes.</p>